



WEB TUTORIALS

Sales with Fuel Inventory



Adjusting Fuel Inventory
during a sale

THE AVFUEL HUB



Home ▾ Transactions ▾ Lookup ▾ Customer Profiles ▾ Products and Pricing ▾ AVTRIP Promotions ▾ Merchant Account ▾ Help

Selected Account: 2985 - Merchant Training Account (Switch Account)

quickLINKS



Transactions



Customer Profiles



Products and Pricing



New Sale



AVTRIP Promotions



Merchant Account



AVTRIP Points



Customer Lookup

To begin, select "Sale" from the "Transactions" menu in the top navigation bar or the "Transactions" button or the "New Sale" button from the main menu options.

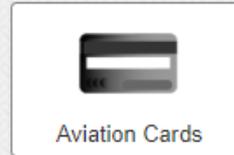
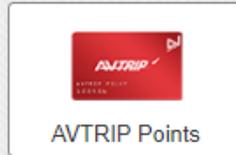
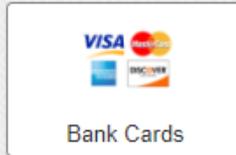
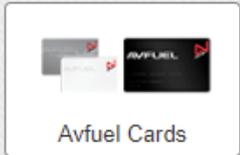
Choose Payment Method



Home Transactions ▾ Lookup ▾ Customer Profiles ▾ Products and Pricing ▾ AVTRIP Promotions ▾ Merchant Account ▾ Help

Selected Account: 1123 - Avfuel (Switch Account)

New Sale Select Payment Method



Contact Support | +1-913-217-9368 | theavfuelhub@avfuel.com

Select the desired "Payment Method" for the sale.

Enter Customer Details



Transaction Type Sale

* Delivery Date 

Receipt No. 17230

Customer / Company Name

* Tail No.

Enter the details for the customer including the "Tail Number".

Note The Tail Number is a required field for all transactions on the HUB.

Enter Sale Details



Transaction Detail

Products

Review

Complete

Personalized Pricing

Record Name

Add Product

* Select

* Tank

* Owner

* Quantity US Gallon

* Unit Price

Transaction Summary

Choose the fuel type. Once the fuel is selected the tank(s) that contain that fuel type will appear in the drop down menu. Select the desired tank. Once the tank is selected the Owner should populate automatically if there is an Owner assigned to the selected tank.

Go Back

Cancel

Save & Suspend

Complete Transaction

Complete Transaction



Transaction Detail

Products

Review

Complete

Personalized Pricing

Record Name

Add Product

* Select

* Quantity

* Unit Price

Add Discount

Add To Transaction

Transaction Summary

+ Jet A Fuel	\$0.00	Edit	⊗
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Once all of the desired items have been added to the transaction select "Complete Transaction".

Total	\$0.00
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Expand All

Collapse All

Go Back

Cancel

Save & Suspend

Complete Transaction

Checking Fuel Inventory



Home Transactions Lookup Customer Profiles Products and Pricing AVTRIP Promotions Merchant Account Help

Card Type: (Cash)
Card Number:

Transaction Detail Products Review Complete

Your transaction is complete.

Next Up: Award some points!

Manage Products	Manage Taxes	Manage Personalized Pricing	Fuel Inventory
Fuel	Create Tax	Create	Fuel Inventory
Additives	View Taxes	View	
Ground Services			
Custom Products			
Add Products			
Display Order			

Account: 1123 - Avfuel (Switch Account)

Email Receipt

To verify that the Fuel Inventory was adjusted correctly by the sale select "Fuel Inventory" from the "Products and Pricing" drop down menu.

Tank Fuel Levels



Fuel Inventory

Create Fuel Level Adjustment

* Adjustment Type

-- Select One --

* Tank

-- Select One --

Owner

-- Select One --

Reference No.

Enter Reference No...

* Quantity

Enter Fuel Quantity...

* Key Date

11/07/2018

Cancel

Adjust

View by Tank/Owner

View By Tank

View By Owner

Add New Tank

Add New Owner

Tank	Fuel	Inventory	Capacity	UOM	
+ Tank 1	Jet A Fuel	8900	10000	US Gallon	Edit Delete

The Fuel Inventory in the tanks will decrease with each sale of fuel.