



WEB TUTORIALS

Add a Discount



To Any Transaction

Enter Product Details



THE avfuel HUB



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Transaction Detail Products Review Complete

Card Type: (Cash)
Card Number:

Alternative Payment

ADD PRODUCTS

*Select

*Quantity

*Unit Price

[Add Discount](#)

ADD TO TRANSACTION
>>>

TRANSACTION SUMMARY

TOTAL \$0.00

GO BACK <<< CANCEL SAVE & SUSPEND **COMPLETE TRANSACTION** >>>

Once a product has been Added on the TRANSACTION DETAIL screen, a discount can be added by selecting "Add A Discount."

Note

For instructions on adding a product to a transaction, please see the "Create a New Sale" section of the manual.

Add the Discount



THE avfuel 

Home

Transaction Detail Products Review Complete

Card Type: (Cash)
Card Number:

Alternative Payment

ADD PRODUCTS

*Select

*Quantity Gallons

*Unit Price

ADD DISCOUNT

Name

*Type Flat Percentage Per Unit

*Rate

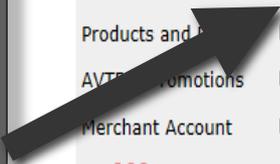
ADD TO TRANSACTION
>>>

TRANSACTION SUMMARY

TOTAL \$0.00

GO BACK <<< CANCEL SAVE & SUSPEND COMPLETE TRANSACTION >>>

Enter the name of the discount and select the Discount Type and Rate.



Add the Discount



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Transaction Detail | Products | Review | Complete

Card Type: (Cash)
Card Number:

Alternative Payment

ADD PRODUCTS

* Select:

* Quantity: Gallons

* Unit Price:

ADD DISCOUNT

Name:

Type: Flat Percentage Per Unit

* Rate:

ADD TO TRANSACTION
>>>

TRANSACTION SUMMARY

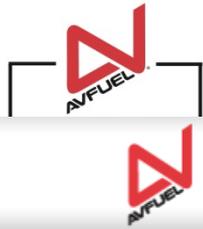
TOTAL \$0.00

GO BACK <<< | CANCEL | SAVE & SUSPEND | **COMPLETE TRANSACTION** >>>

Discounts can be provided via a flat rate (\$10), a percentage (20%) or per unit rate (\$0.02/gallon).



Add the Discount



“ADD TO TRANSACTION” and the system will calculate the new subtotal.

THE avfuel HUB

Transaction Detail Products Review Complete

Card Type: (Cash)
Card Number:

Alternative Payment

ADD PRODUCTS

*Select

*Quantity

*Unit Price

[Add Discount](#)

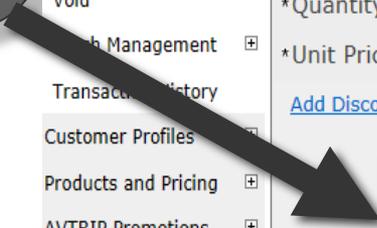
ADD TO TRANSACTION
>>>

TRANSACTION SUMMARY

Item	Quantity	Price	Total
Jet A Fuel	100 Each @ 6.00000	\$600.00	\$600.00
October Special		\$(40.00)	\$(40.00)
TOTAL			\$0.00

Expand All Collapse All

GO BACK <<< CANCEL SAVE & SUSPEND **COMPLETE TRANSACTION** >>>



View Discount Details



THE avfuel HUB

Transaction Detail | Products | Review | Complete

Home | Transactions | Sale

Card Type: (Cash)
Card Number:

Alternative Payment

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Details of the transaction can be viewed by clicking the + next to the product or selecting "Expand All."

ADD TO TRANSACTION >>>

TRANSACTION SUMMARY

-	Jet A Fuel	\$730.77	Edit X
	100 Each @ 6.00000	\$600.00	
	Sales Tax @ 6.12350%	\$34.87	Exempt
	Airport Tax @ 7.50000%	\$42.00	Exempt
	Flow Fee jet @ 0.09500	\$9.50	Exempt
	Federal Tax @ 0.24400	\$24.40	Exempt
	Sales Tax - State @ 0.60000	\$60.00	Exempt
	October Special	\$(40.00)	X
TOTAL		\$730.77	

Expand All | Collapse All

GO BACK <<< | CANCEL | SAVE & SUSPEND | COMPLETE TRANSACTION >>>

View Discount Details



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Transaction Detail | **Products** | Review | Complete

Card Type: (Cash)
Card Number:

Alternative Payment

ADD PRODUCTS

*Select

*Quantity

*Unit Price

[Add Discount](#)

ADD TO TRANSACTION
>>>

TRANSACTION SUMMARY

-	Jet A Fuel	\$730.77	Edit X
	100 Each @ 6.00000	\$600.00	
	Sales Tax @ 6.12350%	\$34.80	Exempt
	Airport Tax @ 7.50000%	\$42.00	Exempt
	Flow Fee jet @ 0.09500	\$9.50	Exempt
	Federal Tax @ 0.24400	\$24.00	Exempt
	Sales Tax - State @ 0.60000	\$60.00	Exempt
	October Special	\$(40.00)	X

Expand All

Select "Edit" to change or update the discount.

GO BACK <<< | **CANCEL** | **SAVE & SUSPEND** | **COMPLETE TRANSACTION** >>>

Edit or Delete Discount



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Complete

Card Type: (Cash)
Card Number:

Alternative Payment

UPDATE PRODUCT

Product Jet A Fuel

Quantity Gallons

Unit Price

UPDATE DISCOUNT

Name

*Type Flat Percentage Per Unit

*Rate

SAVE
>>>

TRANSACTION SUMMARY

- Jet A Fuel	\$730.77	Edit X
100 Each @ 6.00000	\$600.00	
Sales Tax @ 6.12350%	\$34.87	Exempt
Airport Tax @ 7.50000%	\$42.00	Exempt
Flow Fee jet @ 0.09500	\$9.50	Exempt
Federal Tax @ 0.24400	\$24.40	Exempt
Sales Tax - State @ 0.60000	\$60.00	Exempt
October Special	\$(40.00)	X
	\$730.77	

Expand

GO BACK
<<<

CANCEL

COMPLETE TRANSACTION
>>>

You can edit the Name, Discount Type, Rate to which the discount is applied.

Edit or Delete Discount



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Complete

Card Type: (Cash)
Card Number:

Alternative Payment

UPDATE PRODUCT

Product Jet A Fuel

Quantity Gallons

Unit Price

UPDATE DISCOUNT

Name

*Type Flat Percentage Per Unit

*Rate

SAVE
>>>

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<<<

CANCEL

TRANSACTION SUMMARY

-	Jet A Fuel	\$730.77	Edit X
	100 Each @ 6.00000	\$600.00	
	Sales Tax @ 6.12350%	\$34.87	Exempt
	Airport Tax @ 7.50000%	\$42.00	Exempt
	Flow Fee jet @ 0.09500	\$9.50	Exempt
	Federal Tax @ 0.24400	\$24.40	Exempt
	Sales Tax - State @ 0.60000	\$60.00	Exempt
	October Special	\$(40.00)	X
TOTAL		\$730.77	

Expand All

To delete the discount from the transaction, select the red "X."

View Discount Details



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Transaction Detail	Products	Review	Complete
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Card Type: (Cash)
Card Number:

Alternative Payment

UPDATE PRODUCT

Product: Jet A Fuel

Quantity: Gallons

Unit Price:

UPDATE DISCOUNT

Name:

*Type: Flat Percentage Per Unit

*Rate:

SAVE

TRANSACTION SUMMARY

- Jet A Fuel	\$730.77	Edit X
100 Each @ 6.00000	\$600.00	
Sales Tax @ 6.12350%	\$34.87	Exempt
Airport Tax @ 7.50000%	\$42.00	Exempt
Flow Fee jet @ 0.09500	\$9.50	Exempt
Federal Tax @ 0.24400	\$24.40	Exempt
Sales Tax - State @ 0.60000	\$60.00	Exempt
October Special	\$(40.00)	X
TOTAL	\$730.77	

Expand All Collapse All

GO BACK **CANCEL** **SAVE & SUSPEND** **COMPLETE TRANSACTION**

When the transaction is complete. Select "COMPLETE TRANSACTION"